

Clarifications for RfP11/00419

Title: RFP for the provision of training services for Newly Elected Local Officials – JILDP/UNDP.

Deadline: 03 October 2011, 16:30 (GMT+2:00)

Q1. Tender deadline is 3 October 2011. ToT for delegated trainers is 4-7 October 2011.

Does this mean that the begin of the ToT will not consider summarize the results of the tender and contract with the winner?

Answer:

The date of the training of trainers announced in the RfP is tentative. Only selected companies after evaluation will be invited to the ToT and the date will be announced to them in advance.

Q2. Please explain: "The Application should comprise the following documents: ... A set of materials from previous similar assignments in Romanian (existence of support resources in Russian will be an advantage)"

Answer: As one of the evaluation criteria refers to the "... proven record of successful organization of training events...", the company should submit copies of agenda's or short description of event.

Q3.1. I am preparing a proposal for 4 LOTs, I can submit one proposal with a clear separation of the methodology and the budget for each LOT?

Answer: The technical and financial proposals for each LOT should be submitted separately.

Q.3.2. In this case, the trainings team may be smaller number than 40 persons?

Answer: If a company is submitting an application for more than one LOT, it is encouraged to present more than 10 CVs of trainers. In case the same trainers are included in the proposals for different LOTs, the offer should specify a tentative timetable indicating how the trainings will be planned in order to fulfill the task within the given period of time.